

# NORTHEASTERN BAPTIST COLLEGE



OFFICE OF STUDENT LIFE  
Overnight Guest Request Form  
2015-2016

\*This form must be given to the Residence Director at least 24 hours in advance of the visitor's arrival. Guests may stay overnight for 3 nights a month. A \$10 fee is charged per night, per guest for any night after the 3<sup>rd</sup> night, not to exceed 6 nights.\*

Student Name: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Student Housing Room Number: \_\_\_\_\_

Guest Name: \_\_\_\_\_

Guest Phone Number: \_\_\_\_\_

Dates Requested: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

I understand that I accept responsibility for my guest's actions while on NEBC property. My guest must be in compliance with all NEBC student guidelines. I understand that NEBC staff may ask my guest to leave if whenever there is reasonable cause to believe that any NEBC regulations are being violated, or it is in the interest of the NEBC community.

Student Signature/Date: \_\_\_\_\_

Roommate Signature/Date: \_\_\_\_\_